

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:** Reeve Gerry Ritz – Virtual  
Division 1 Councillor Jim Range – Virtual  
Division 3 Councillor Rob Blais  
Division 4 Councillor Ken Hergott  
Division 6 Councillor Victor Hamm  
Chief Administrative Officer Shiloh Bronken

**REGRETS:** Division 5 Councillor Lane Nedelec

**DELEGATIONS:** 9:15 a.m. Kerry Robertson, Municipal Foreman  
Taylor Roberts, Maintenance Supervisor  
10:30 a.m. Paige Hundt, Municipal Planner  
11:00 a.m. Robin Bloski, Northbound Planning

**CALL TO ORDER:** Deputy Reeve Gordon Spencer called the meeting to order at 9:00 a.m.

**AGENDA**

**0172 – 26 BLAIS** That the March 17, 2026 agenda, as revised with the addition of the following items, be accepted as circulated:  
- 7) 1) SUBD-005666-2025 (NBP). **CARRIED**

**MINUTES**

**0173 – 26 RANGE** That the February 24, 2026 meeting minutes be approved as circulated. **CARRIED**

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor joined the meeting at 9:08 a.m.

**PROGRESS CERTIFICATE (2) FOR THE BELLANGER BRIDGE**



**0174 – 26 HAMM** That the Rural Municipality of Mervin No. 499 accepts the Progress Certificate (2) for RM499-2025-01 – Dismantling and Salvaging of the Existing Bridge and Construction of New Bridge on Township Road 502 over Turtle Lake River. Furthermore, that payment in the amount of \$133,009.15 including applicable taxes is authorized. **CARRIED**

**MILLING MACHINE TEETH**

**0175 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 purchases 520 milling machine teeth, at a per unit cost of \$135.94 plus applicable taxes, from Brandt Tractor Ltd. **CARRIED**

**2026 SGI COMMERCIAL AUTO PAK CERTIFICATE**

**0176 – 26 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges the 2026 SGI Commercial Auto Pak Certificate as presented by Administration. **CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

---

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

---

**2026 BEAVER CONTROL APPOINTMENTS**

- 0177 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the following individuals to complete beaver control within our municipal boundaries with the submission of current certifications and licenses:
- Mackenzie Lukas;
  - Andrew Collins;
  - David Lenko; and
  - Chase Moon.

**CARRIED**

**27-53-21-W3 CENOVUS ENERGY LTD. SLJ PAD**

- 0178 – 26 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges the email correspondence dated March 2, 2026 as sent by B. Davies of Cenovus Energy. Furthermore, that Administration responds identifying that no primary weights are allowed on the RM roads and to encourage that materials be stockpiled in advance while frost conditions remain in the ground, where feasible.

**CARRIED**

**2025 DRY LANDFILL ANNUAL REPORT**

- 0179 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges and approves the Annual Report for the Dry Landfill for the period of March 1, 2025 to February 28, 2026 as circulated and discussed.

**CARRIED**

**CONX WIRELESS – GPS UNIT**

- 0180 – 26 RITZ** That the Rural Municipality of Mervin No. 499 approves the purchase of one (1) new Generation 4 GPS unity for municipal equipment at an estimated cost of \$1,200.00 plus applicable taxes.

**CARRIED**

**REQUEST FOR BID TO REMOVE STRUCTURE AND CLEAN UP OF LOTS 4 AND 5, BLOCK 1, PLAN AF4248 – LIVELONG**

- 0181 – 26 RANGE** That the Rural Municipality of Mervin No. 499 authorizes the issuance of a Request for Bids, with a deadline for submissions of 4:00 p.m. April 23, 2026, for the removal of a structure and full site clean-up, including all debris and vegetation and to be transported for disposal at the RM Dry Landfill, on Lots 4 and 5, Block 1, Plan No. AF4248 in the Hamlet of Livelong.

**CARRIED**

**OIL SUPPLY AND OFFSET AGREEMENT – ORIGINAL OIL**



- 0182 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 enter into an agreement with Original Oil for oil supply and offset agreement for 2026

**CARRIED**

**TURTLEFORD DANCE STUDIO FUNDRAISING REQUEST**

- 0183 – 26 RANGE** That the Rural Municipality of Mervin No. 499, having reviewed the fundraising request from the Turtleford Dance Studio regarding a ditch picking fundraising initiative, declines the request based on safety and liability concerns associated with conducting ditch picking activities along municipal roadways.

**CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

**IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(B)**

**0184 – 26 HAMM** That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 10:22 a.m.

**CARRIED**

**RECONVENE REGULAR MEETING**

**0185 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 resumes the open session of the March 17, 2026 Council Meeting at 10:42 a.m.

**CARRIED**

**PUBLIC WORKS UPDATE**

**0186 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts.

**CARRIED**

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 10:50 a.m.  
Paige Hundt, Municipal Planner joined the meeting at 10:55 a.m.  
Robin Bloski, Northbound Planning joined the meeting at 10:59 a.m.

**PUBLIC HEARING**

**0187 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 recess the March 17, 2026 regular meeting at 11:00 a.m. to move into a Public Hearing.

**CARRIED**

**RECONVENE REGULAR MEETING**

**0188 – 26 RITZ** That the Rural Municipality of Mervin No. 499 resumes the open session of the March 17, 2026 Council Meeting at 11:25 a.m.

**CARRIED**

**SUBDIVISION REQUEST – SW 30-54-19-W3 EXT 35 AND PARCEL C PLAN 102148668**

**0189 – 26 HAMM** That the Rural Municipality of Mervin No. 499 approves the subdivision request for SW 30-54-19-W3 Ext. 35 and Parcel C Plan 102148668 subject to the following conditions:

- Service Agreement;
- Subdivision fees pursuant to the Subdivision Fee Policy; and
- Confirmed approaches that are built to RM standards.

**CARRIED**

**DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE**

**0190 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for:

- #260010-012 Lot 9, Block 5, Plan 101951164 – SAND; and
- #260011-018 Lot 8, Block 3, Plan 81B03986 - EVBS.

**CARRIED**

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

**AQUATIC HABITAT PROTECTION PERMIT REQUEST – LOT 4, BLOCK 10, PLAN NO. 102059388**

**0191 – 26 RANGE** That the Rural Municipality of Mervin No. 499 declines the Aquatic Habitat Protection Permit request of Lot 4, Block 10, Plan No. 102059388 at Brightsand Lake, as the proposed work is located on Environmental Reserve lands and is not supported under Water Security Agency shoreline development guidelines. Furthermore, that Council supports the removal of dead or hazardous trees only, subject to pre- and post-inspection to ensure compliance, and confirming that Water Security Agency does not support further development of Environmental Reserve frontage.

**CARRIED**

**FEBRUARY 2026 DEVELOPMENT REPORT**

**0192 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 accepts the February 2026 Development Report as presented by Paige Hundt, Municipal Planner.

**CARRIED**

**STRUCTURE REMOVAL – R1, PLAN 77B14047 – CBSS**

**0193 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges the removal of the structure on R1, Plan 77B14047 in the hamlet of Crystal Bay Sunset. Furthermore, that the materials from the removal have been transported to the RM Transfer Site at SE ¼-34-52-20-W3.

**CARRIED**

**ACCESS COMMUNICATION COOPERATIVE PUBLIC UTILITY INSTALLATION – PHASE 1**

**0194 – 26 HAMM** That the Rural Municipality of Mervin No. 499 TABLES the request from Access Communications for a Public Utility Installation – Phase 1 to the March 31, 2026 meeting pending a draft agreement to restore all municipal infrastructure within the project areas to the original condition prior to construction. Furthermore, Ferdinand Sabando, Plant Design and Construction Manager for Access Communications Cooperative, be invited to present the request at the March 31, 2026 regular meeting.

**CARRIED**

**MUNICIPAL PLANNER UPDATE REPORT**

**0195 – 26 RANGE** That the Rural Municipality of Mervin No. 499 accepts the Planner Update report as presented by Paige Hundt, Municipal Planner as circulated and discussed.

**CARRIED**

Paige Hundt, Municipal Planner left the meeting at 11:50 a.m.

**MUNICIPAL PLANNER RESIGNATION**

**0196 – 26 HAMM** That the Rural Municipality of Mervin No. 499 accepts with regret, the resignation of Paige Hundt as Municipal Planner, with her last day of employment being March 26, and thank her for her service to the RM since September 19, 2022.

**CARRIED**

**ADMINISTRATIVE ASSISTANT EMPLOYMENT**

**0197 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 offers the Administrative Assistant employment opportunity to Amanda Ford, starting July 6, 2026, at Step 4 of Salary Grid 10: Administrative Assistant.

**CARRIED**

---

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

---

**2026 ANNUAL APPOINTMENTS – REVISED**

**0198 – 26 HAMM** That the Rural Municipality of Mervin No. 499 approves the 2026 Annual Appointments as circulated, discussed, and revised. Furthermore, the documents form part of the March 17, 2026 meeting minutes.

**CARRIED**

**2026 ANNUAL APPOINTMENTS – REVISED**

**0199 – 26 HAMM** That the Rural Municipality of Mervin No. 499 approves the 2026 Annual Appointments as circulated, discussed, and revised. Furthermore, the documents form part of the March 17, 2026 meeting minutes.

**CARRIED**

**2026 DEVELOPMENT APPEALS BOARD APPOINTMENT**

**0200 – 26 HERGOTT** That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the Rural Municipality of Mervin No. 499 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of March 17, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board:

- Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovens, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter; and
- Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED**

**2026 DEVELOPMENT APPEALS BOARD SECRETARY APPOINTMENT**



**0201 – 26 RANGE** That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the Rural Municipality of Mervin No. 499 appoints Lindsey Edwards with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of March 17, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. Furthermore, if the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**PLANNING SERVICES – NORTHBOUND PLANNING**

**0202 – 26 SPENCER** That the Rural Municipality of Mervin No. authorizes the engagement of Northbound Planning to provide interim enhanced planning support, as per the Consulting Agreement executed January 19, 2024, following the resignation of the Municipal Planner, with the arrangement to be reviewed in six months.

**CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

**RECESS**

**0203 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 recess the March 17, 2026 meeting at 12:07 p.m. **CARRIED**

**RECONVENE MEETING**

**0204 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 reconvenes the March 17, 2026 meeting at 12:35 p.m. **CARRIED**

**BRIGHTSAND LAKE REGIONAL PARK 2026 MILL RATE**

**0205 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 approves the request of Brightsand Lake Regional Park Authority for the 2026 Mill Rate of 3.4. **CARRIED**

**BRIGHTSAND LAKE REGIONAL PARK 2026 TAX ALLOCATION PERCENTAGE**

**0206 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 declines the request of Brightsand Lake Regional Park Authority to increase the tax allocation to forty percent (40%) and instead approve an increase to thirty-five percent (35%), effective March 1, 2026. **CARRIED**

**ASSESSMENT APPEALS 2022-2024 – CENOVUS ENERGY INC.**

**0207 – 26 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the intention of Cenovus Energy Inc. to appeal the Saskatchewan Municipal Board decision for the 2022-2024 Assessment Appeals to the Court of King's Bench. **CARRIED**

**INVASIVE PLANT MANAGEMENT RESOURCE BINDER**



**0208 – 26 NEDELEC** That the Rural Municipality of Mervin No. 499 authorizes the purchase of an Invasive Plant Management Resource Binder at a cost of \$500.00 from North Saskatchewan River Basin Council. Furthermore, the cost is eligible for a fifty percent (50%) rebate through the Invasive Plant Control Program. **CARRIED**

**TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION – MUTUAL FIRE SERVICE AGREEMENT (RVKMB)**

**0209 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 supports the draft Mutual Fire Service Agreement for the Town of Turtleford and RM of Mervin Fire Association with the Resort Village of Kivimaa-Moonlight Bay with the following revisions:  
- Removal of 1<sup>st</sup> Paragraph under "FEES"; and  
- Removal of 1<sup>st</sup> Paragraph in the "FEE SCHEDULE". **CARRIED**

**ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC. – JANUARY 20, 2026 MINUTES**

**0210 – 26 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the January 20, 2026 meeting minutes of the St. Walburg and District Fire and Rescue Association Inc. **CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

**WELLTRAXX – OIL AND GAS STRATEGIC PLAN PROPOSAL AND DISCOVERY FOR ASSET MANAGEMENT**

**0211 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 approves entering into an agreement with Welltraxx to complete an Oil and Gas Strategy for the RM that focuses on revenue reliability, infrastructure impact, arrears risk, and visibility into asset status changes for a cost of \$4,250.00 plus applicable taxes. Furthermore, that the RM engages with Welltraxx to provide a clear scope for tangible capital assets and infrastructure management, with an estimated cost of \$25,000.00 plus applicable taxes.

**CARRIED**

**HAMLET BOARD MEETING MINUTES**

**0212 – 26 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the following hamlet board meeting minutes:

- Evergreen Acres: February 25, 2026;
- Evergreen Beach: February 22, 2026; and
- Sunny Acres: February 19, 2026.

**CARRIED**

**2026 MUNICIPAL AGREEMENT(S) WITH HAMLETS**

**0213 – 26 RITZ** That the Rural Municipality of Mervin No. 499 enters into the 2026 Municipal Agreement with the following hamlets:

- Evergreen Acres, Turtle Lake; and
- Horseshoe Bay, Turtle Lake.

**CARRIED**

**SUNSET VIEW PUBLIC UTILITY BOARD – WATERWORKS COMPLIANCE INSPECTION**

**0214 – 26 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Waterworks Compliance Inspection, completed by Kris Dushire, Water Security Agency on February 11, 2026.

**CARRIED**

**FEBRUARY 2026 WATER TREATMENT PLANT DAILY LOGS**

**0215 – 26 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the February 2026 Daily Water Logs, as submitted by the Operators, for the following hamlets:

- Evergreen Acres;
- Livelong; and
- Spruce Lake.

**CARRIED**

**2025 ANNUAL LAGOON REPORTS AND NOTICE TO CONSUMERS**



**0216 – 26 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges the 2025 Lagoon Annual Reports and Notice to Consumers as circulated and discussed. Furthermore, the documents be submitted to Water Security Agency and distributed to the consumers.

**CARRIED**

**CORRESPONDENCE OF MARCH 17, 2026**

**0217 – 26 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the March 17, 2026 regular meeting.

**CARRIED**

Initial:   
Deputy Reeve  
Initial:   
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 17, 2026

ACCOUNTS FOR PAYMENT AS OF MARCH 17, 2026

0218 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27843 to #27901 (\$1,077,054.93), manual cheques 1633-Man to 1661-Man (\$186,190.94) and Payroll (\$96,623.80) totaling \$1,359,869.67, as presented. **CARRIED**

STATEMENT OF FINANCIAL ACTIVITIES AS OF FEBRUARY 28, 2026



0219 – 26 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the Statement of Financial Activities as of February 28, 2026 as circulated and discussed. **CARRIED**

ADJOURNMENT

0220 – 26 RANGE That the March 17, 2026 meeting be adjourned at 2:43 p.m. **CARRIED**

  
CHIEF ADMINISTRATIVE OFFICER

  
DEPUTY REEVE

Initial:   
Deputy Reeve  
Initial:   
Administrator